1. Introductions and Antitrust Statement
   Steve Kropla welcomed the group and called the meeting to order. Introductions were made. He noted the meeting was subject to the IADC Antitrust Policy & Guidelines and reviewed the meeting agenda.

2. Update – Competency Work Group
   a. Proposed Terms of Reference
      Mr. Krieger provided background on the development of the original work group and accomplishments to date. He reported through the work done to date, that two distinct themes have emerged within the group. Work group members recommend dividing the work group into two separate groups, so the focus and scope can be narrowed for the groups. Thus resulting in two groups referred to as the WCI Competency Work Group and the WCI Accreditation Work Group.

   b. Agreed Path Forward
      The Accreditation Work Group will hold a half to full day session in the first quarter of 2017 and additional meetings and/or teleconferences to further identify solutions and make recommendations. A status report will be delivered to the Board at the June 2017 meeting.
The Competency Assessment Work Group plans to hold meetings/teleconferences to vet 2017 activities, as well as holding a half to full day session. Human factors were noted as an area for further review and alignment. A status report will be delivered to the Board at the June 2017 meeting with recommendations.

Both work groups will provide a status update the Board in early 2017, in the event a teleconference Board meeting is held.

Mr. Williams noted a recent IRS commercial tax on training facilities and expressed caution about what the WCI Board endorsed. He noted the purpose of WCI and endorsed discovering gaps in well control training. The WCI Board can in turn give guidance where appropriate.

Mr. Krieger asked for participation from the Board for both work groups.

3. **Presentation – IOGP/IADC BOP Reliability JIP**
   Mr. Kropla reported on the status of the JIP. Phase II has been launched. He noted the companies that are participating and discussed the causes of failures to date. He reported progress is continuing with the replacement of the current database provider. Plans are underway to convene a workshop in the spring to share lesson learned. Mr. Kropla noted data can now be reported directly to the Bureau of Transportation Statistics (BTS), which protects it under federal law. The Board discussed data liability and protection. The Board would like Mr. Kropla to further explore the extent of protection for the JIP database and its members. It was noted Mr. Kropla could use the assistance of the IADC legal oversight committee. The Board would like to have an annual report on trends to provide a shared collective understanding of the data. From that point the Board can determine any action necessary.

4. **Presentation – IADC WellSharp**
   Mr. Denkowski gave an update to the Board on WellSharp. He noted the new QR codes and how important their inclusion is to deterring fraud. He noted the Portuguese version of the test has been launched and other languages will be offered next year, budget permitting. Mr. Denkowski reported additional auditors were in place and noted the upcoming well servicing edition. He also reported on the supervisor course that will be offered in the first quarter of 2017. This test will include a human factors component. The group discussed the importance of “refresher” courses and the online modules that will be offered as refreshers. The Board discussed the differences for onshore and offshore training requirements and thought perhaps two versions might be created at a later time.

5. **Update – Subsea Technician Competency Assessment**
   Mr. Denkowski provided an update on the Subsea Technician Competency Assessment testing. He noted the group had been reenergized. He noted plans to approach the University of Houston Subsea Institute for funding. The test will be incorporated into the WellSharp platform. Mr. Denkowski expects completion of the test by year end.

6. **Legal/Administrative Update**
   Mr. Kropla reported on the resignation of Moe Plaisance. He recited the requirements from the WCI bylaws for the Chair’s position as a refresher for the Board. The Board discussed convening a committee to assist vetting candidates. It was determined Mr. Kropla would collect potential candidate names and the decision on how to proceed
would be based on the number and type of nominations received. Mr. Kropla will
distribute the bylaws language and solicit names from the Board.

Mr. Kropla reviewed new Board member nominees: Cindy Taff of Shell, Andy Krieger of
BP, and Jørn Madsen of Maersk Drilling. Mr. Williams noted the final approval lies with
the IADC Executive Committee. The WCI Board affirmed the nominees and will
recommend approval by the IADC Executive Committee. POSTSCRIPT: All nominees
were confirmed by the IADC Executive Committee.

7. Date & Venue of Next Board Meeting
Mr. Kropla noted the date and venue for the next meeting of the WCI Board – Monday,
26 June at the Beurs van Berlage in Amsterdam. The Board discussed the frequency of
meetings and determined two face-to-face meetings each year was sufficient. Additional
teleconferences will be added as needed. Mr. Williams noted the importance of video
conferencing capabilities as the industry continues in a down cycle and with travel
restrictions.

8. Any Other Business/Adjournment
With no other business brought before the Board, Mr. Kropla thanked the Board
members for their participation and adjourned the meeting.